

Basement / Laundry

Preliminary Work

To Do Do

- 380. Ventilate... no smell of dampness or musty smell
- 381. Make sure all of the basement is brightly lit
- 382. Clean the circuit breaker box with dry cloth (if you use water, be careful, water & elec don't mix!)
- 383. Change any filters
- 384. Wipe down water heater & furnace with hot soapy water
- 385. Make sure all light switches work
- 386. Make sure pull chain lights have chains (and are easy to reach-extensions are cheap)
- 387. Arrange basement contents so it is easy to walk around
- 388. Handrail on basement stairs is secure
- 389. Add handrail if no handrail is currently available (If buyer has FHA loan, bank will require this)
- 390. Arrange for basement inspection (if necessary), structural engineer or basement professionals
- 391. Clean and deodorize any pet areas
- 392. Make sure litter box is located discretely in a lg area so the smell isn't encapsulated to a small area
- 393. Fix any water leakage and repair damage
- 394. Electrical system is up-to-date and fuse box is not overloaded
- 395. Clean laundry appliances (washer and dryer) – even if not included in listing
- 396. Appliances are in working order
- 397. Keep dirty-clothes out of sight
- 398. Floor and walls around washer and dryer are clean
- 399. Laundry area is brightly lit
- 400. All pipes and connections are in working order
- 401. Vacuum carpet (professionally clean carpet if needed, this can possibly help a musty smell, request deodorizing from the carpet cleaning company also)
- 402. Sweep laundry room, utility room and any storage areas
- 403. Scrub floors

Personal List of Additional Items Not Mentioned Above

Finishing Touches – Staging – Icing on the cake!

- 404. Unfinished basement has freshly painted walls and/or floors
- 405. Colorful area rugs in basement and in laundry area
- 406. Artificial greenery and/or flowers in laundry area
- 407. Owner’s manuals conveniently placed so buyer can see them
- 408. Utility service checks are up to date and noted on the unit
- 409. An “Interrupted” board game laid out on the table in a recreation room w/a bowl of popcorn and couple cans of “Coke” in a tray next to game or on coffee table, and a DVD (movie) or 2 laying out
- 410. A sofa, two comfy chairs and a coffee table arranged in front of a television. A warm blanket folded in the corner of the sofa (or draped).

Personal List of Additional Items Not Mentioned Above

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____